

# Instruction of Style of Papers Submitted to JISE

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## ABSTRACT

Every paper should include an abstract with a maximum of 200 words. At the end of the abstract, skip a line and then type “**Keywords:**” (bold, italic, and followed by a colon) followed by 3 to 6 words that describe the focus and contribution of the paper.

**Keywords:** keyword1, keyword2, keyword3, keyword4

## TITLE OF THE PAPER

The title of the paper should be written in bold 14 point font, centered on the top of the paper. The first letter of every word in the title should be capitalized. The authors’ names and their affiliations, following the title, must be 11 point font.

## HEADINGS

Headings are capitalized. All major headings are flushed with the left margin in bold in 11 fonts. Do not put a period after the text of the heading. Leave one line above a major heading, and one line clear below before the start of the next paragraph or second-level heading.

### Subheadings (Second-Level Heading)

Subheadings are flush left, in 11 point type and bold and upper and lower case as shown. There should be one line space both before and after this level of heading, as shown in the subheading for this paragraph.

## BODY OF THE PAPER

The whole paper should be written in “Times New Roman” font. Except the title of the paper that is in 14-font size, the whole paper should be written in 11 fonts. Every graph should be justified. The line spacing should be single line. And please leave one line space between two paragraphs.

Please set the paper size as Letter size. Leave 3 cm margin at the top, 2.5cm margin at the bottom of the page, 3cm on both right and left sides. The abstract has 4 cm margins on both left and right. Please write your paper using Microsoft Office Word.

## FIGURES AND TABLES

Figures and tables should be placed as close as possible to where they are cited. Captions should be Times New Roman 10-point. Figures and Tables should be numbered separately and consecutively. Figure’s captions should be flush center below the figures, and Table captions should be in center above the table body. Initially capitalize only the first word of each caption. Table contents should be Times New Roman 10-point.

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## VARIABLES AND EQUATIONS

The variables listed in the paragraph should be aligned to fully display rather than 15-point space. All variables should be *italic* through the text.

All equations should be placed on separate lines and numbered consecutively, with the equation numbers placed within parentheses and aligned against the right margin as shown in equation (1).

$$A = \sum_{i=1}^N \int_0^{\infty} x_i f(x_i) dx_i \quad (1)$$

Be sure that the symbols in your equation have been defined before the equation appears or immediately following.

## REFERENCES

All citations in the text should refer to:

**Single Author:** the author's name (without initials, unless there is ambiguity) and the year of publication;

**Two Authors:** both authors' names and the year of publication;

**Three or more Authors:** first author's name followed by "et al." and the year of publication.

**Examples:** "as demonstrated in Cinlar (1975a, 1975b, 1979); Hadley and Whitin (1963) and Phillips et al. (1976) have shown".

In the references list references should be arranged first alphabetically and then further sorted chronologically if necessary. More than one reference from the same author(s) in the same year must be identified by the letters "a", "b", "c", etc., placed after the year of publication. Journal names are not to be abbreviated.

### ***Reference to a journal publication:***

- [1] L'Ecuyer P. (1999), Good parameter sets for combined multiple recursive random number generators; *Operations Research* 47; 159-164.

### ***Reference to a book:***

- [2] Law A.M., Kelton W.D. (2000), Simulation modeling and analysis; 3<sup>rd</sup> edition, McGraw-Hill; New York.

### ***Reference to a chapter in an edited book:***

- [3] Rodrick D., Karwowski W. (2006), Manual material handling. In: Salvendy, G. (Ed), Handbook of human factors and ergonomics, John Wiley & Sons: New York, pp. 818-854.

### ***Citing and listing of Web reference***

As a minimum, the full URL should be given. Any further information, if known (Author names, dates, reference to a source publication, etc.), should also be given. Web references should be listed at the end of the reference list.

- [4] Golnabi S., Houshmand A. A., "Multivariate  $\bar{X}$  chart", <http://interstat.stat.vt.edu> , September 1999.
- [5] Strategic Maintenance Planning Ltd., <http://www.maintenanceworld.com>, January 2007.